



by LIBRARY HOTEL COLLECTION

Gift Certificate Authorization Form

A gift to: \_\_\_\_\_ (Name of Recipient)

From: \_\_\_\_\_

Amount: \$ \_\_\_\_\_ (USD)

I, \_\_\_\_\_ authorize the Library Hotel to charge my credit card for the amount listed above plus \$7 shipping and handling (Rush delivery & International available for an additional charge to be determined).

**Billing Information**

Credit Card # \_\_\_\_\_ Exp \_\_\_\_\_ Sec. Code \_\_\_\_\_

Name on Card \_\_\_\_\_

Billing Address \_\_\_\_\_  
\_\_\_\_\_

Contact Phone \_\_\_\_\_

Email \_\_\_\_\_

Cardholder Signature \_\_\_\_\_

**\*Please note the Gift Certificate expires three (3) years from date of purchase.**

**Gift Recipient**

Please complete this section only if you would prefer the gift certificate and brochure be mailed directly to the recipient. Otherwise, delivery will be made to the billing address above.

Recipient's Name \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_

Special Message \_\_\_\_\_  
\_\_\_\_\_

Please complete this form and return it to Library Hotel as follows:

Justin Scimeme  
Library Hotel  
299 Madison Avenue  
New York, NY 10017  
Justin@LibraryHotel.com  
Ph 212-983-4500  
Fax 212-204-5401